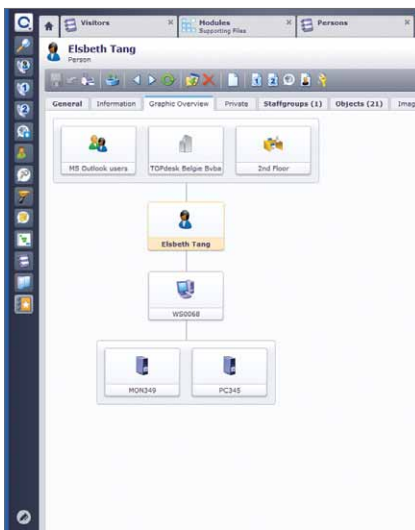


Asset Management

TOPdesk lets you maintain clear and concise overviews of your company assets. How much did they cost, how often do they need replacing and which agreements have been made? The Asset Management module ensures that you always have access to the information you need. Never lose track of your assets again, from workstations to telephones and from keys to company cars.



▲ Maintain an overview of issued assets



▲ Register keys and access passes

Register your assets

Registering your company assets is quick and easy with TOPdesk's Asset Management module.

- Determine which assets and details are relevant to your organization, complete with optional fields.
- Beep, done: speed up asset registration with a barcode scanner.
- Record all corresponding documentation, such as manuals and photos.

Know what is in stock

TOPdesk gathers all information pertaining to asset location, costs, budget holders and contract details in a single location.

- Gain insight into company assets with clear graphical overviews.
- Stay on top of your stocks and never run out of items again.
- Never lose track of items again: track people, departments and locations linked to assets.
- Create insightful reports, from current stock levels to use per department or employee.

Keep track of your keys

Our software lets you monitor how many keys and access cards are in circulation, as well as to whom they are issued. You will always know who has access to assets, making safeguarding your property easier than ever before.

- Register keys and locks with as many details as you wish: type, maintenance status, manufacturer, installation date and access codes.
- See which rooms' keys have been issued.
- Let your employees request keys via the Self Service Desk.
- Prevent theft and security risks with TOPdesk's comprehensive overviews.



▲ Report on your assets



▲ Manage all asset data, from cost to location

Service Management Simplified

TOPdesk believes in the power of simplicity. Every day, millions of demanding users across 45 countries trust in TOPdesk as their service management solution. TOPdesk is among the top five service management tools worldwide.

A complete overview of your company vehicles

Do you want to keep track of who is using which car? To see which vehicles are reserved, or require maintenance? TOPdesk gives you a complete overview of your fleet.

- Use TOPdesk's vehicle registration to keep your fleet overviews up to date.
- Register the lease company or supplier's details to ensure that they are just a few clicks away.
- Integration with other modules means that you can link calls, reservations, maintenance, contracts and persons.
- Use the graphical planners to see which vehicles have been issued or should be returned.

Stay on top of your contracts

TOPdesk automatically checks all (service) agreements and contracts against previously registered SLAs, ensuring that your service levels are met.

- All internal contracts are kept in a single location.
- Stay up to date on expiring contracts, SLAs and durations.
- Monitor agreements made regarding company assets.
- Reduce costs by comparing suppliers.

Save money with timely maintenance

In TOPdesk, all maintenance agreements and suppliers are registered in a single location. TOPdesk will automatically remind you of which assets are due for maintenance.

- Registering your contracts means you always know when maintenance is due.
- TOPdesk will tell you if company assets need repairs.
- A history of calls, malfunctions and repairs is available for all assets registered in TOPdesk.

Reserve and issue assets

TOPdesk's Asset Management module is integrated with other processes, such as Reservations Management. This enables your customers to log their own reservation requests while you maintain a complete overview of reservations and incoming requests.

- Track your company assets: who is using them, and for how long.
- Register which assets have been rendered in a few clicks.
- Let employees request assets via the Self Service Desk.
- Charge costs based on asset and service use.

Free demonstration or more information?

We would be pleased to show you what TOPdesk can do for your organization or provide you with more information.

You can reach us by telephone on +44 20 7803 4200 or by email at info@topdesk.co.uk.